Minutes

Harehills Forum meeting

Compton Centre Library, 15th April 2023

Present

Caroline Bunting
Katie Greaves
Karen Harris
Joanne Harrison (LCC)
Yaseen Hassan
Ann marie Hayes
Pat McKay
Tom Partington
Emma Tariket

Apologies

Georgie Kay (Places for People)
Ian Mackay (LCC)
Terry Wragg (Leeds Animation Workshop)

Comment	Action
Questionnaire comments	
The group suggested it would be better to keep the questionnaire open until August rather than June to maximise the response rate. When distributing the pilot, we should ask respondents to comment on • How long it takes to complete • How easy it is to follow or skip questions • Whether the questions are easy to understand / confusing • Whether the questionnaire works on all types of device AH provided comments prior to the meeting and these will be considered outside of the meeting.	JH
Online questionnaire distribution	
It is the intention to distribute the pilot online on the 15th and make the final version public on the 25th. The final version will take into account any comments received during the course of the pilot etc	JH
Individual questions / sections to be distributed as Facebook surveys so that they can be translated.	KH & KG
Paper questionnaire distribution	
The group agreed who will distribute paper questionnaires and where (subject to agreement from the various venues): • Schools – JH (by email to school leaders) • Medical centres – JH (by email to practice managers) • St James' Hospital – KH • Thackray Medical Museum – JH (by email to Community Co-producer) • Other neighbourhood forums – JH (by email to Chairs) • Sheltered Housing complexes – KH. Assume GK can also assist. • Fever FM – YH • Harehills Baptist Church, St. Aiden's, St. Augustine's and others – KH • Mosques – KH to ask forum members with existing links • Cafes – KH • Shine – TP • In the street – ET	ALL

Group to investigate possible drop off points: • Library • Shine • Thackray • Nowell Mount Community Centre • Roundhay Road Resource Centre • Fever FM	JH TP JH/KH KH YH YH
KG to source boxes for completed questionnaires to be posted into. Questionnaire collection points and return boxes will have a QR code and weblink so that people can complete online instead if preferred. A postal address will also be provided.	KG JH JH
KH to create a visual version of the paper questionnaire to increase its accessibility. JH to share document.	JH / KH
Business questionnaire	
There were no comments from the group about the business questionnaire so TP will start to engage businesses with it.	TP
TP to contact Peter Mudge about assistance with distribution / engagement.	TP
An online version of the business questionnaire is needed.	JH
Same Skies walk	
The group agreed a date for the walk and attendee emails are to be shared with each other so they can agree the purpose and route. Suggested places include Beckett Street Cemetery, Burton's site, Harehills Lane, Thackray Medical Museum and Harehills Park.	ALL
Other consultation events / opportunities	
The group suggested the following possibilities for engagement: • Breeze in Harehills Park, June / July • Great Get Together at the Compton Centre Library, June Contact Ruth Tiernan to see if she can assist with making arrangements.	JH
DLUHC meeting on 27th April	
The following members have agreed to attend the meeting: • Karen Harris • Ann marie Hayes • Tom Partington The following members may be able to attend: • Caroline Bunting • Katie Greaves Final details and attendance to be confirmed.	JH / IM
Other	
ET asked if LCC can provide a statement (a couple of sentences) to explain what the forum is and what it can do so that members can explain more easily to the wider community. KH said it should include that it is not political, it is for people living and working in Harehills to allow them to have a say, that it is officially recognised and that everyone is welcome.	JH
Next meeting	
The next meeting will in around 1 month, possibly 22nd May. This will be an in-person and online meeting. Ian Mackay to confirm in JH's absence.	IM